SANJAY KUMAR PODAR

COMPUTER SCIENCE TEACHER
Email: sanjaypoddar.csteacher@gmail.com

Contact number   : +977-9862361200

Date of Birth   : Jan. 15, 1989

Nationality   : Nepalese

Marital Status   : Married

Languages known: English, Nepali, Hindi,

Korean, Japanese

CAREER OBJECTIVE:

I want to work sincerely for the organization and simultaneously improve and enhance my skills and capabilities. Growth oriented and challenging career with an organization of very good repute, ethics and excellent work environment where I can exploit my computational, logical, and personal skills to the fullest for the development of the company optimize my personal and professional growth.

WORK EXPERIENCE:

February, 2013 - January, 2018
> **Computer Teacher**
> Holy Life English Boarding School
> Harinagar Rural Municipality- 01

February, 2013 - January, 2018
> **Science & English Teacher (Secondary Level)**
> Holy Life English Boarding School
> Harinagar Rural Municipality- 01

May 23, 2022 – till now,
> **Korean Language Teacher (EPS -TOPIK)**
> Chhinnamasta Coaching Institute(M.D.)
> Inaruwa Municipality- 04

June, 2023 – till now,
> **+2 Computer Science Teacher**
> Nawayug Academy, Inaruwa – 5, Balaha Sunsari

CV – Sanjay K. Podar

TRAINING CERTIFICATION:

March 3, 2020   **e-Learning Course on Research Ethics**
Japan

September, 2010   **Computer Diploma Courses**
A1 Computer Institute

SPECIALIZATIONS AND SKILLS

- Knowledge and abilities of verbal and written communications
- Fast learner, Passion for keeping up to date on latest tools and technology
- Ability to read maps, interpret manuals, catalogues related to work.
- Knowledge of scheduling duty and executing work.
- Comply with company and local rules and policies on health and safety, cash handling etc.
- Proven loyalty to a specific position and company
- Having necessary confidence, Interpersonal skills and can very effectively & cooperatively   work with people of different backgrounds & temperament to produce required result.
- Compromising with working hours for generating desired results
- Product design experience
- Expertise in troubleshooting outages
- Knowledge of computer operating systems, hardware and software.
- The ability to work well with genuine Technology fields.
- Analytical thinking skills.
- Maintaining devices in the lab and supporting users
- Installing software's- (Windows & Mac OS, MS Office, Antivirus software, Utility software, etc.)
- Installing windows 2010 server operating systems & their services.
- Configure & troubleshooting MS Outlook & Outlook Express.
- Troubleshooting Hardware, Software & Network issues.
- Perform installation & configuration of Internet Cablings (Structured & Wireless)
- Experience handled with Korean & Japanese co-workers.

TECHNICAL COMPETENCIES

- Operating System: Windows 7, 8.1,10, Server 2003, and friendly with Linux5.0 & Mac O.S
- Software: MS Office 2007/2010/2013/2016, MS Outlook, CorelDraw, Photoshop, Illustrator, and all types of antivirus and applications.
- Hardware: Assembling / Disassembling Computers, Installation & Configurations Printers (Local / Network / Wireless), Network Adaptors, Modems, Hard Drives and Motherboard compatible devices.

CV – Sanjay K. Podar

ACADEMIC QUALIFICATIONS:

March, 2021

(Masters) Information Technology

Kyoto College of Graduate Studies For Informatics
Kyoto Japan

June, 2013

(Bachelor) – Education (English)
Sunsari Multiple Campus, Tribhuvan University

December, 2009

(Intermediate) – +2 Science
National Academy, Biratnagar

SOCIAL ACCOUNTS

Facebook: https://www.facebook.com/sanjay.poddar.334

Instagram: https://www.instagram.com/kps_snjay?igsh=MTVxM2N1M3QwaWNz&utm_source=qr

YouTube: https://www.youtube.com/@eps_spot

WhatsApp: https://wa.link/ewccgv

DECLEARATION

Here by I declared that the above information is true in my best of knowledge and belief.

CV – Sanjay K. Podar